

Mascoutah CUSD#19

Extended Time

Mascoutah School District Extended Time (E.T.) is a Before School Care and After School Care program providing safe, reliable care for children. E.T. gives parents the comfort of knowing where their children are when they cannot be home.

Extended Time is a tuition-based childcare program. Students enrolled in Kindergarten through fifth grade at *Mascoutah Elementary*, are eligible to register for E.T. The program will operate only on days when school is in session.

Before School Care: 7:00am—8:00am

After School Care: 3:25pm—6:00pm

Annual Registration Fee:

\$20.00 per child

Mascoutah Elementary School

(618) 566-2152



Before School & After School Care

Extended Time at MCUSD#19 is available for Before School Care and After School Care. You have the option to enroll your child(ren) in one program or both programs. Extended Time offers affordable childcare with dependable scheduling and flexible enrollment policies.

EXTENDED TIME REGISTRATION: Registration is open to any child enrolled at MES in grades K-5 provided the program can meet the needs of the child. Each year a registration form, emergency information and an annual registration fee per child is required.

FEES & PAYMENT DETAILS: An annual registration fee of **\$20.00 per child** will be required at registration. The annual registration fee will be charged once per child and will be applied to both programs (if you enrolled your child in both programs). If you have enrolled your child(ren) in both Extended Time programs there will be a maximum charge of **\$20.00 per family** for daily fees.

Daily fees for the program are collected only for the days used. You can choose to pay by cash/check or pay online through the school eFunds program. Payments are to be made during the week of service. Participation in the program is contingent on keeping accounts current. After two weeks of non-payment, your child will not be able to attend until the amount is paid in full.

CODE OF CONDUCT / DISCIPLINE: Students enrolled in the Mascoutah CUSD#19 Extended Time will be expected to follow school rules. Disobedience will not be tolerated and written notice will be communicated with parents. Three written notices will result in a week's suspension from the program. The student will be permanently removed from the program after four written notices.

Students Arriving Too Early: Students not registered in Before School Care are not to arrive or be dropped off at school before 8:00am. Students who are on school grounds before 8:00am will be sent to Before School Care. If a parent drops off too early a second time, they will be required to register their student(s) in the Extended Time program and pay the appropriate fees per student. (a one time \$20.00 registration fee and \$10.00 daily fee).

Students Picked Up Late: Students considered "pickup" or "car riders" and who are not picked up 10 minutes after dismissal time will be sent to After School Care. Parents arriving late must park their vehicle on the left side of the drive and go into the school office to sign out their child. If a parent is late a second time, they will be required to register their student(s) in the Extended Time program and pay the appropriate fees per student. (a one time \$20.00 registration fee and \$10.00 daily fee).

Before School Care

After School Care

HOURS: 7:00am—8:00am, Monday-Friday

- Before School Care (B.S.C.) is in operation only on days when school is in session.
- B.S.C. is available on the first and last day of school.
- If there is no school, then there will be no B.S.C.
- If there is a late start B.S.C. is cancelled.

FEES: \$5.00 a day/per child or a \$20.00 max a day/per family.

PROGRAM DETAILS:

- B.S.C. is located in the school library and computer lab (in the back of the school).
- There will be: computer time, artwork, games and inside play.
- Please do not send any food with your children.
- At 8:00am students will be escorted to their assigned location with their grade level or to the cafeteria for school breakfast.

ARRIVAL: Parents will enter the back parking lot off Poplar Street, park in a parking spot and enter the building through door#13 (near the US map). A parent, guardian or authorized adult will need to sign-in the child each morning.

HOURS: 3:25pm—6:00pm, Monday-Friday

- After School Care (A.S.C) is in operation only on days when school is in session.
- A.S.C is not be available on the first and last day of school.
- If there is no school, then there will be no A.S.C.
- If there is an early dismissal day A.S.C is cancelled.

FEES: \$10.00 a day/per child or a \$20.00 max a day/per family.

PROGRAM DETAILS:

- A.S.C is structured to complement the classroom experience with nonacademic activities and outdoor play. At dismissal time students will walk from their classroom to the school cafeteria to check in.
- There will be: A snack and drink provided, study time, homework help, structured play time, outside play (weather permitting), arts and crafts, computer time, movies, and much more.

ARRIVAL: Parents will park on the left side of the front drive and enter the main school doors (door#1). Students must be signed out by a parent, guardian or an authorized adult when leaving the program each evening.

LATE CHARGE: After Care closes promptly at 6:00pm. Parents who arrive after 6:00pm will be charged an additional fee of \$10.00 every 15 minutes for each student. After three (3) late pickups, your child will no longer be eligible to attend the program.

FUN for them
PEACE of Mind for You